6.2.2 Implementation of E-Governance in Areas of Operations

Administration

   After COVID-19 Pandemic the institution has remarkably developed an egovernance system. Admission of students, Fee payment, examination, result declaration, conduct of various programmes/meetings/training programmes, and monitoring of online classes are managed through e-governance. There is also a leave management system to maintain the record of leave of the staff members. The stakeholders are free to ask for information online under RTI to the RTI Committee.

   The Higher Education Department issues all the circulars/orders etc. through email. HED monitors all the institutions of District headquarters through video conferencing at regular intervals.

Finance & Accounts

   The Institution is linked with HED and the Government Treasury through an e-governance system. The Allocation and expenditure including salary are managed through the e-kosh software of the State Government.

Student Admission & Support

Admission:

   The Department of Higher Education started the online admission process through affiliating Universities in 2016-17 and 2017-18 sessions. Due to some technical problems, it was discontinued in the session 2018-19. In 2019-20 again the online process of admission was resumed for first-year and first semester students and the students were admitted based on online registration of the students.

Support System (Scholarship):

   All the admitted students belonging to SC/ST/OBC/Minority category get scholarships from the State Government. The entire process of scholarship (i.e. Application, Processing, Selection and Payment) is online under the egovernance system of the State Government. The Central Govt scholarships are directly remitted to the accounts of the students.

Examination:

To increase the efficiency and effectiveness of the Examination system, the institution introduces reforms in the examination process to gauge the knowledge and skills acquired at various levels of the programmes. The COVID-19 Pandemic came as a challenge to the examination cell to organize the examination. The cell conducted a Semester/Annual online examination through the portal on the college website. The question papers were uploaded on the College website and different WhatsApp groups as per the timetable. The students solved the question papers at home and uploaded their scanned answer sheets on the portal within the time limit. Valuation of answer books was also totally accomplished through the Examination portal by providing soft copies to the examiners. Results were conveyed through the College Website and net copies of their marksheets were also made available to the students. In this way, the entire examination process was IT-integrated. Now the Examination Cell has a fully developed e-governance system.

Areas of E-Governance

Areas of e-governance	Year of implementation and Name of the vendor with contact details	Year of implementation and Name of the vendor with contact details	Link to relevant website/ document
Administration including Complaint Management	2018-19, 2019-2020 Ideas Inc.Management Pvt Ltd 0771-2432295	2020-2021,2021-2022, 2022-23, 2023-24 Sai Smriti Infotech Solution 9300379698	www.cgcollege. o rg
Finance and Accounts	2018-19, 2019-2020 Ideas Inc.Management Pvt Ltd 0771-2432295	2020-2021,2021-2022, 2022-23, 2023-24 Sai Smriti Infotech Solution 9300379698	www.cgcollege. o rg
Student Admission and Supp	2018-19, 2019-2020 Ideas Inc.Management Pvt Ltd 0771-2432295	2020-2021,2021-2022, 2022-23, 2023-24 Sai Smriti Infotech Solution 9300379698	www.cgcollege. o rg
Examination	2018-19, 2019-2020 Ideas Inc.Management Pvt Ltd 0771-2432295	2020-2021,2021-2022, 2022-23, 2023-24 Sai Smriti Infotech Solution 9300379698	www.cgcollege. o rg